

## Liberty Band Camp and Fall Season 2023!

Parents and Students: here is a summary of key things to know for Band Camp and the upcoming Fall Season for Liberty Marching Band and Colorguard.



### COMMUNICATION: (WEBSITE, EMAIL, BAND APP, FACEBOOK)

- Get connected now and stay on top of everything going on! Our website: [Liberty Band and Guard website](#)



- Website, Forms page: <http://libertybandandguard.org/marching-band-and-colorguard-forms>



- Get connected to the calendar. All events through the season are posted here [calendar](#):



- Students and parents please join the [BAND app](#) to stay up to date with announcements (parents can too!)



- Facebook users, please request access to [Liberty HS Bands](#) Facebook group



- Hillsboro School District volunteering start page <https://www.hsd.k12.or.us/domain/62>



- All general communications are sent through a **Google email group** ([libertybands@googlegroups.com](mailto:libertybands@googlegroups.com)). To be added to the distribution list, email us at [operations@libertybandandguard.org](mailto:operations@libertybandandguard.org)

### BAND CAMP DETAILS

**Band Camp Daily Schedule:** 9 am – 8 pm Mon-Fri Aug 14-18 and Mon-Sat Aug 21-26

- Mon. August 14<sup>th</sup> (First day of Camp):
  - Parents register their students **Mon Aug 14 from 8:00-9:30am at the Registration Table**
  - All students (new and returning) must check in at the Registration Table – even if you have already dropped off all your forms and payment
- Thu. August 17<sup>th</sup>:
  - Parent informational night with Q&A **7pm**. Opportunity for parents to meet/reconnect before the season gets into full swing; boosters will provide snacks/treats. **Students will still be practicing.**

- Fri. August 18<sup>th</sup>:
  - Student Taco Night - Liberty Band Boosters provides buffet style taco dinner (students still bring lunch)
- Sat. August 26<sup>th</sup> (Last Day of Camp):
  - Show preview for parents. There will be a potluck after the preview. Will send out a signup for side dishes. Booster will serve Hamburgers and hotdogs hot from the grill!

#### Meals:

- Bring a durable water bottle every day – ideally 64 oz or two 32-oz bottles
  - Students need to bring their own lunch and dinner except for the first Friday (Aug 19<sup>th</sup>): Liberty Band Boosters provide dinner (students still bring lunch)
- Students are working hard for long days. Pack enough food!
- No refrigerator access – bring your own small cooler if needed

#### Transportation:

- No transportation is provided. Parents can try to negotiate carpools amongst themselves.

#### Other things to bring: (all covered in more detail in the handbook – see website link above):

- Water! So important!
- Athletic shoes
- Dot book / Notebook (3x5 spiral notebook)
- Be ready for the weather – you will be outside much of the day – sunscreen, hat, even sweatshirt/raincoat, whatever the weather calls for
- Wear deodorant. These are long, often hot days. Your fellow band members and staff will thank you.
- 3-ring binder and sheet protectors. (a 1-inch binder will do)

### Fall Marching Season 2023

#### **PRACTICES:**

Regular practices are held at Liberty Mon/Wed, 6-9 p.m., Aug. 28 – Oct. 25. It is critical that every student attends the full Band Camp and every practice. Additional practices might be added during the season. Transportation to/from practices is not provided. Carpooling is highly encouraged. Please discuss any conflicts with the Band Director, Mr. Soon.

#### **COMPETITIONS:**

This year we have tentatively scheduled **Saturday competitions from Sept. 30<sup>th</sup> through Oct 28<sup>th</sup>** including the possibility of one **overnight trip**. The schedule is still being finalized so stay tuned.

We will be hosting the Liberty Marching Arts Challenge on **Oct 7, 2023**, at Liberty High School. This will be an all-hands-on-deck volunteering event as we will both be running the whole event and participating in it as well.

Students are expected to participate in every competition. The band generally performs twice at each competition. The schedule for each competition day is announced about one week before that competition. The time of the second performance is dependent on preliminary performance scores. Plan for long, fun days!

Band students also participate in **Pep Band**, playing at home football games and selected basketball games.

#### **FEES:**

**Hillsboro School District Activity fee:** this fee is charged by the school district and waived for students qualified for the free or reduced lunch program. This fee is **separate** from the LBB fees and must be paid to the school.

**LBB fees:** These fees are payable to Liberty Band Boosters and outlined in the registration packet for Fall 2023.

#### **UNIFORMS:**

Liberty Band Boosters provides one "Better Every Day" T-shirt free to new students. **Students are responsible for purchasing marching shoes** (the Boosters coordinate an order in August) and **black socks** (one pair black socks provided with each pair of new shoes). Uniforms are maintained by the Boosters, assigned to each student, kept at school.

#### ***INSTRUMENTS:***

Some **Marching Band** instruments are provided by the band and must be well taken care of by the students. Some **Concert Band** instruments are also provided by the band. The rest are the student's responsibility.

#### ***FUNDRAISING REQUIREMENT:***

**General** fundraisers help offset the actual cost of participation and cover a variety of expenses. Liberty Band hosts two major events during the year, LMAC and LWC. **New for 2023: There is no longer separate volunteering hours and fundraising hours. Families are required to help at a minimum of one LBB fundraising events per year, LMAC or LWC. There is no opt-out.** See the **Fundraising Info** sheet for more info and other fundraising opportunities.

**Individual** fundraisers benefit your student's Band account directly. These are optional; however we strongly encourage those that are receiving a scholarship to participate in individual fundraising opportunities. With individual fundraising a family can offset participation fees. These opportunities will vary from year to year, but examples of past opportunities include: pie sale fundraisers, working shifts at the OSAA soccer or LSI basketball tournament at Liberty and finding and securing sponsorships.

#### ***VOLUNTEERING:***

**We don't leave the parking lot without our volunteers!**

Please see the **Volunteer Info** sheet for more info on ways you can help.



# Liberty High School Band Department

REGISTRATION AND MEDICAL FORM – FALL 2023

MARCHING BAND

COLORGUARD

## STUDENT INFORMATION:

Name:	Date of Birth:
Address:	
Phone #:	Email:
Primary Instrument:	Secondary Instrument:
High school graduation year:	

## PARENT/GUARDIAN 1 INFORMATION

Parent/Guardian Name:	
Address:	
Phone #:	Email:

## PARENT/GUARDIAN 2 INFORMATION

Parent/Guardian Name:	
Address:	
Phone #:	Email:

### Liberty High School Release and MEDICAL CONSENT Form

This form is for basic information in case of an emergency, liability release, and an authorization for emergency medical treatment. Every effort will be made to contact parents/guardian prior to any treatment. NOTE: Most medical facilities will not perform medical treatment on minors without parental consent or legal authorization.

Additional Emergency Contact:	Relationship to student:
Phone #:	Cell #:
Work #:	

Allergies:
Other food restrictions:
Medical conditions requiring special consideration:

Does your student use (A) **Epipen** Yes  No  (B) **Inhaler** Yes  No  (C) **List any prescription medication the student is currently taking:**

*I hereby agree to release Liberty High School, its representatives, agents, servants, and employees from liability for any injury to above named person, resulting from any cause whatsoever occurring to above named person at any time while participation in the field trip, including travel to and from the activity, excepting only such injury or damage resulting from willful acts of such representatives, agents, servants, and employees.*

*I voluntarily authorize the advisor or chaperone to administer and/or obtain routine or emergency diagnostic procedures and/or routine medical treatment for the above-named person as deemed necessary by medical judgment.*

## HEALTH INSURANCE INFORMATION:

Company Name:	Policy #:	Group #:
Parent/Guardian Printed Name:	Date:	
Parent/Guardian Signature:		



# Liberty High School Band Department

## PARTICIPATION FEES – FALL 2023

### FEES:

_____	\$1090	Participation fee	This item is required
_____	\$35	Uniform fee	This item is required
_____	\$45	Shoe fee	Required if new or replacement marching shoes are needed this season
_____	\$20	Stick fee	Required if performing in the battery
_____	\$20	Glove fee	Required if performing in the guard

### DISCOUNTS:

_____	- \$640	Volunteer commitment discount	32-hour volunteer commitment. Unfulfilled hours are billed at \$20/hr at end of season
_____	- \$75	Multi-student discount	-\$75 for second student and -\$150 for third student in a family, concurrently enrolled in band
_____	- \$***	Student account credit	If you have a credit in your student's band account, indicate how much you want to use

### optional SPONSORSHIPS:

_____	\$200	<i>Quarter Note Sponsor</i>	Note Sponsors support a quarter, half, or whole student in exchange for recognition and benefits. See Sponsorship Levels handout for more details.
_____	\$400	<i>Half Note Sponsor</i>	
_____	\$800	<i>Whole Note Sponsor</i>	
			<input type="checkbox"/> Check this box if you prefer to remain an anonymous sponsor

### TOTAL:

\$ \_\_\_\_\_ Total amount due for the season

### PAYMENT PLAN (choose one):

_____	Payment in full	The minimum payment due by August 15, 2023, is \$200 plus uniform fee, stick fee (if needed) and glove fee (if needed). <b>Remaining balance is due by November 15, 2023.</b> Future payments can be dropped in the gray LBB lockbox on the wall near Mr. Soon's office door. For free/reduced lunch students. Must complete the scholarship form.
_____	Split payment	
_____	4 Monthly Payments (Aug - Nov)	
_____	Full or Partial Scholarship	

### PAYMENT:

\$ \_\_\_\_\_ Payment today      Cash  Check (# \_\_\_\_\_ )  CC

By signing this document, I have read, understand, and agree to pay these expenses and complete my volunteer and fundraising requirements for the 2023 Fall Season. I acknowledge Liberty Band Boosters may photograph the group and use the photographs taken to publicly promote the activities of the band programs. I understand that the images may be used in print publications, online publications, presentations, websites, and social media. I also understand that no royalty, fee, or other compensation shall become payable to me by reason of such use.

Printed Student Name: \_\_\_\_\_

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_



# Liberty High School Band Department

## COMMITMENT LETTERS – FALL 2023

### PARENT COMMITMENT LETTER:

My child, \_\_\_\_\_ plans to be in the Liberty Marching Band and Colorguard program this school year, 2023-2024.

- I understand my child needs to attend the full band camp which is tentatively scheduled for 9 a.m. - 8 p.m., Aug. 14-26.
- I understand my child is part of a team and thus needs to be at all performances of the Liberty Marching Band and Colorguard program including football games and weekend competitions. I understand excused absences must be communicated at least two weeks in advance by a written note/email to Mr. Soon.
- I understand my child will stay at all competitions through the end of day and will be dismissed as a group by Mr. Soon.
- I understand that I need to pay the required Liberty Band Booster participation fees by the end of the season (Fall: Nov. 15, Winter: Apr. 15) for the Band Boosters to pay staff, required competition entry fees, and provide food, uniforms, props and equipment for my student.
- I understand that discounted fees are available if I commit to completing 32 adult volunteer hours per season that my child participates in (fall and/or winter). For families committing to the volunteering discount, any shortfall from the required 32 hours per season will be billed at rate of \$20/hour against my student's account.
- I understand that Liberty Band Booster relies on general fund fundraising events such as, Liberty Marching Arts Challenge and Liberty Winter Classic. I understand that my participation in general fundraiser events is required including a minimum of one shift(s) at a general fund fundraiser event per year.
- I understand my child will be required to contribute to the program by participating in general fund fundraisers including five can drives and one shift at any other general fund fundraiser.

Printed Parent Name: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### STUDENT COMMITMENT LETTER:

I, \_\_\_\_\_ plan to be in the Liberty Marching Band and Colorguard program this school year.

- I will attend all rehearsals and always put forth my best efforts.
- I will, always, act appropriately, follow directions and show respect to staff, parents, competitors, and other members of the Liberty Marching Band and Colorguard.
- I will be at all performances of the Liberty Marching Band and Colorguard program.
- Excused absences must be communicated at least two weeks in advance and the time missed made up by doing extra credit work. I understand that absences must be excused by a written note from parents and that if I don't make up the work, it will be considered an unexcused absence.
- I understand that my participation in general fundraisers is required including a minimum of five can drives (eight to be eligible for the year-end rewards) and one shift at any other general fund fundraiser events.
- I understand that I am responsible for my own equipment, including instruments. Liberty High School is not liable for any damage to my instrument. If I am using a Liberty HS-owned instrument, I am responsible for repairs to that instrument beyond normal wear-and-tear and agree to return the instrument in working condition.
- I understand that my participation is contingent on my meeting minimum academic standards and be in good financial standing with the Liberty Band Boosters.

Printed Student Name: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_



# Liberty High School Band Department

## VOLUNTEERING – FALL 2023

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### **VOLUNTEER OPPORTUNITIES:**

The marching band season cannot happen without lots of help from band student's families! For families who chose the volunteer discount, and all others who want to help, here is a list of common opportunities that arise during the fall season. ***This list is based on previous seasons. Shifts for the current season may be different.*** Ask us for more information about these opportunities!

#### **Pre-season and football games**

- Band camp taco night meal prep
- Band camp taco night server
- Uniform ironing
- Uniform sizing/fitting
- Prop building / prop transportation
- Fri night equipment pushers (10 needed each football game)
- Laundry (towels, rags)
- Equipment prep/upgrade
- Band photo day helper
- Equipment repair / maintenance

#### **Can Drives (3rd Saturdays except Oct & Dec)**

- Parent driver (drive students around to pick up bottle/can donations).
- Tow trailer to OBRC for a recycling drop (once a month).

- Drop blue bag donations at can drop locations

#### **Competition season**

- Meal prep prior to competition (weeknight)
- Equipment/food loading and transporting (Fri night)
- Truck driver (rental co., to Liberty, to competition and back)
- Trailer hauler (haul little blue trailer to/from competition)
- Trailer hauler (haul big blue trailer to/from competition)
- Tent city setup (8-10 people) (Saturday morning)
- Foodie (setup/serving/cleanup food, multiple shifts per day)
- Equipment Pusher (instruments, speakers, etc.) (all day)
- Tent city tear down
- Dishwasher
- Snack and paper product donations

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## FUNDRAISING – FALL 2023

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### **LIBERTY BAND BOOSTER FUNDRAISING:**

The marching band programs need funds to grow so we require families to participation in one general fundraising event per school year. ***Please note, this list is based on previous seasons.*** Ask us for more information about these opportunities!

#### **Liberty Marching Arts Challenge (10/7/2023)**

- Many of the normal competition shifts (except no tent city, no hauling trailers, and no truck drivers) plus ...
- program booklet, parking lot monitors/greeters, ticket sales, entry monitors, first aid, hospitality room,
- band entry/exit, judge runner, concessions, setup/cleanup.

#### **Liberty Winter Classic (Mar/Apr timeframe)**

- Many of the normal competition shifts (except no tent city, no hauling trailers, and no truck drivers) plus ...
- program booklet, security, ticket sales, entry monitors, concessions, other sales, hospitality room, band entry/exit,
- first aid, judge runner, setup/cleanup.

#### **Other opportunities**

- Recruit corporate sponsorships.
  - Organize a student fundraiser (pie sales, scarf sales, other).
  - Your fundraising ideas/effort welcome, talk to us!
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# Liberty High School Band Department

## SCHOLARSHIP APPLICATION – FALL 2023

### PART A: Application

This is a need-based scholarship. Students must be on the free or reduced meal program to qualify for this scholarship. All applications and awarded scholarships are kept confidential between Mr. Soon and the Band Treasurer.

Student Name: \_\_\_\_\_

Parent Name: \_\_\_\_\_

Contact Info: \_\_\_\_\_

- Families applying for scholarship funds are expected to participate in all individual fundraisers to raise as much as they are able throughout the fundraising season.
- Scholarships will be awarded only IF the student and parents actively participated in individual and general fundraising.
- Any funds raised will be for payment of participation fees and will not be used for extras such as t-shirts/sweatshirts or band trip costs.
- Scholarship amounts awarded will be based on budgeted funds divided by the number of eligible scholarship applicants at the conclusion of the season.
- Scholarship families are required to meet the volunteering commitment. However, we understand this is not always possible for all families and we will consider all applications.
- Scholarship families will receive an invoice at the beginning of the season showing the total commitment required and again after scholarship funds have been applied. Volunteer hours will be applied to reduce the total amount throughout the year.

### Scholarship plan (apply for one):

\_\_\_\_\_ Full scholarship

\_\_\_\_\_ Partial scholarship: \_\_\_\_\_

(for partial, please indicate amount of scholarship you are applying for)

**Volunteer plan** (the volunteer Info sheet has a list of opportunities, please indicate which opportunities you are considering): \_\_\_\_\_

*By signing this document, you are agreeing you have read, understand, and agree to the terms of the scholarship process. You agree to a follow up discussion with Mr. Soon and the Liberty Band Boosters Treasurer.*

### Student Signature:

\_\_\_\_\_

Date: \_\_\_\_\_

### Parent Signature:

\_\_\_\_\_

Date: \_\_\_\_\_

### PART B: *To be completed with Mr. Soon and Liberty Band Boosters Treasurer:*

Anticipated scholarship amount: \_\_\_\_\_

Other: \_\_\_\_\_

Payment plan: \_\_\_\_\_

Initials: \_\_\_\_\_



